



Brighton “Dawgs” Junior Football

P.O. Box 468

Brighton, MI 48116-0468

<http://www.brightonjuniorfootball.com/>

A Member of the Livingston County Area Junior Football League (LCAJFL)

www.lcajfl.com

Dawg Duty Policy

1. The Board of Directors will appoint a Dawg Duty Coordinator to administer this policy.
2. At the time of registration, all families will be required to request at least three preferred Dawg Duties.
3. The Dawg Duty Coordinator will assign Dawg Duties once the game schedule has been determined. Every effort will be made to assign people to their preferred choices. However, there is no guarantee that a person will be assigned to their preferred choices.
4. The number of Dawg Duties for each family will depend on the number of home games for each team. The goal will be to distribute the Dawg Duties evenly among the families of the home games.
5. A schedule of Dawg Duties for scheduled games will be communicated, by website posting and/or newsletter, to the membership at least the week prior to each game.
NOTE: BJF is a member of the Livingston County Area Junior Football League (“LCAJFL”). LCAJFL establishes the game schedule. All games schedules are subject to change at any time by LCAJFL. BJF cannot guarantee a specific lead time for communicating assigned Dawg Duties but will make every effort to communicate assignments as quickly as possible.
6. It is the responsibility of each individual to find a replacement over the age of 16 for themselves if the need arises.
7. As part of the schedule, the designated sign-in location for each job will be specified. On the day of the game, a roster of all volunteers and scheduled times for each Dawg Duty will be present at the respective sign-in locations. Each volunteer will be responsible for signing the roster prior to and upon completion of their assigned Dawg Duty.
8. The Dawg Duty Coordinator will review each roster upon completion of each home-game weekend. Volunteers that failed to sign the roster will be contacted to verify the missed assignment.
9. A successful home game day depends upon the participation and completion of Dawg Duties by our membership. Show your Dawg Pride and respect for your fellow members by faithfully completing your assigned duties.

The required Dawg Duties are as follows (duty descriptions on attached page):

Pre-Game setup/cleanup	Post-game breakdown/cleanup	Gate
50/50 Drawing	Concession Stand	Chain Gang
Announcer	Spotter	Clock
Griller		

By signing the BJF Registration form, members acknowledge that they have read, understand, and will abide by this Dawg Duty Policy.

Dawg Duty Descriptions

All Dawg Duties are performed at scheduled home games. It is recommended that you show up 15 minutes prior to your duty start time in order to provide a smooth transition between shifts.

Pre-Game setup/cleanup – Performed prior to the first scheduled home game of the day, typical starts 2 hours prior to the first game of the day. Responsible for cleanup of stadium grounds and setup of concession stand, press box and field. Cleanup includes but is not limited to pickup of trash from and under bleachers and surrounding area (within the stadium and immediately around the ticket box), and place in dumpster. Clean rest rooms. Set up field by placing yard markers, goal post padding, and chain gang equipment. Concession setup includes, but is not limited to unloading BJJ equipment and supplies and stocking concessions. Prepare press box for the day's use and raise the U.S. Flag.

Post-Game breakdown/cleanup – Performed immediately following the last scheduled home game of the day. Responsible for cleanup of stadium grounds and breakdown of concession stand, press box and field. Cleanup includes but is not limited to pickup of trash from and under bleachers and surrounding area (within the stadium and immediately around the ticket box), and place in dumpster. Clean rest rooms. Break down field by storing yard markers, goal post padding, and chain gang equipment. Concession break down includes, but is not limited to loading BJJ equipment, supplies, and concessions in league trailer. Close press box and lower the U.S. Flag.

Gate – Charge admissions based on board approved admission pricing. Players and coaches are not currently charged admission by BJJ

50/50 Drawing – Solicit purchase of 50/50 drawing tickets from both visitor and home bleachers during a game.

Concession Stand – Serves the customers food and beverage and processes transactions. Cook and prepare certain food items.

Chain Gang – Three members per game needed. Work the chains and down marker on the sideline.

Announcer – Handle public address system duties for a game. Announce each team prior to game and play by play with assistance from spotters.

Spotter – Assists announcer by providing information such as names of players carrying the ball, making the tackle, etc.

Clock – Runs the clock and scoreboard during the game.

Griller – Runs the grill and supplies the concession stand with grilled food items.